

- Q. Are Paper and Styrofoam coffee cups recyclable?  
A. *No, please take these items to the kitchen, break room or restroom. Paper cups contain a wax coating that prohibits the material from being recyclable.*
- Q. Can I recycle envelopes with windows, phonebooks and magazines?  
A. *Yes, all grades of paper, envelopes, phonebooks and magazines are recyclable.*
- Q. Can I recycle paper that has staples, paperclips, binder clips, pushpins or tape on it?  
A. *Yes, we will accept paper with all of these items.*
- Q. Are electronic desktop items such as: a mouse, keyboard and batteries recyclable?  
A. *No, these items are considered E-Waste. E-Waste can be recycled in a separate recycle program through American Recycle. Please contact your property manager for more information.*
- Q. Are packing and shipping materials recyclable (i.e. cardboard boxes, packing peanuts)  
A. *Cardboard boxes are recyclable. Packing materials are not recyclable. Visit [www.loosefillpackaging.com](http://www.loosefillpackaging.com) for packing peanut drop off locations near you.*
- Q. Are hypodermic needles recyclable?  
A. *No, these materials are considered hazardous/medical waste. Please visit: <http://www.epa.gov/epawaste/nonhaz/industrial/medical/med-govt.pdf> to learn about safe disposal methods.*
- Q. Can I recycle any plastic that has a recycling number on it?  
A. *All non food related plastics with a recycling symbol will be acceptable except corn based products which are non recyclable.*
- Q. Do I need to rinse my bottles and cans out before recycling?  
A. *No, please cap any bottle that still contains liquid and place in a receptacle with a clear liner.*
- Q. Can I recycle food containers such as: paper plates, pizza boxes, plastic utensils and food storage bags?  
A. *No, all containers containing or having touched food products need to be disposed of in a black bag area such as: the kitchen, break room, conference room or restroom.*